



Matoshri Education Society's

Matoshri College of Management & Research Centre

Approved by : All India Council for Technical Education, New Delhi (AICTE),
Directorate of Technical Education, Maharashtra (DTE). Code : MB5122

Affiliated to : Savitribai Phule Pune University, Pune, Code : 1121

AISHE Code : C - 45886

Address : Eklahare, Near Odhagaon, Off Aurangabad Highway, Nashik - 422 105, Dist. Nashik, Maharashtra (India)

Ph.: (0253) 2406681 / 82 • Toll Free No: 18002336602

E-mail : mcmrc_director@rediffmail.com • Website : www.mba.matoshri.edu.in

Notice

Date- 22th February 2021

IQAC meeting is schedule on 24th February 2021 at 03.00PM in IQAC Department. All the committee members are requested to attend the Meeting.

Agenda of the meeting is as follows.

- I. Welcome to all Committee members.
- II. Review on Academic Calendar.
- III. Review on Webinar, Guest lecturers arranged by Institute.
- IV. Deciding on Certificate Courses and Soft Skill Development Course for academic year 2021-22.
- V. Review on Library Resources.
- VI. Review on Placement of students.
- VII. Conduction of Lectures and Review on Academics.
- VIII. Formation of Academic Committee.
- IX. Review of Responsibility allocation and defining functions and responsibilities of various committees.
- X. Review on Budget.
- XI. Review on NBA work.
- XII. Detail discussion on Strategic Plan.
- XIII. Substitution of IQAC Student Member.
- XIV. Review on Infrastructure Innovation.
- XV. Vote of thanks by IQAC Coordinator.

Dr. A. T. More

IQAC Coordinator



Dr. Y. M. Gosavi

Director, MCMRC



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Internal Quality Assurance Cell (IQAC)Minutes of the Meeting held on 24th February 2021.

The following members were present:

Sr. No	Name	Designation	Sign
1	Dr. Yogesh Mohan Gosavi	Chairman IQAC	
2	Hon. Kunal Narendra Darade	Secretary MES	+
3	Dr. Aarti Tushar More	Co-ordinator of IQAC	
4	Prof. Vikrant Vijay Aher	Member	
5	Prof. Sachin Haushiram Patole	Member	
6	Prof. Anil Nivrutti Pawar	Member	
7	Mr. Jaganath Malhari Rahatal	Member	
8	Dr. Ranjana Vijay Aher	Member	
9	Mr. Uttam Sampat Khatode	Member	
10	Mr. Abhijit Keshav Sanap	Member	
11	Miss. Mansi Suresh Jagtap	Member	

I. Welcome and Introduction of Members

The Chairman introduced the committee members and welcomed them for the meeting of IQAC.

II. Review on Academic Calendar.

Academic Calendar was proposed by Academic coordinator. Since the admission of first semester delayed due to pandemic the academic semester will be commencing from 15th february 2021. The Academic Calendar was prepared accordingly. It included various activities to be conducted in the semester.

(As per the situation of covid 19 in the region)

III. Review on Webinar, Guest lecturers arranged by Institute.

Various webinars were conducted online; the review was taken of the same. It was decided to conduct Guest lecturers for MBA part I and II students as per timetable. It was also decided to conduct it online if situation of Covid 19 Increases. It was unanimously decided to organize various online Lectures on Yoga, Competitive Exam, Entrepreneurship development.

IV. Deciding on Certificate Courses and Soft Skill Development Course for academic year 2021-22.

It was decided to conduct certificate course on Digital Marketing for MBA Part I and II Students. Also Softskill development course will be given to the students.

V. Review on Library Resources.

The review on library resources was taken by Director Dr. Gosavi Sir he insisted all the faculty members to make use of E-resources which are procured in library. It was decided to purchase reference books related to syllabus and for various competitive examinations and It was also decided to renew the Del-net Software.

VI. Review on Placement of students.

The review on placement of Students was taken; Placement Coordinator Prof. Vikrant Aher told that 49 Students were placed and 98 Students completed their Summer Internship Programme in the Academic year 2019-20. Placement drive was conducted for II year students on 17th February 2021 by Edumania Pvt.Ltd. for marketing specialization students. 25 students were present for the same and 7 students were finally placed.

VII. Conduction of Lectures and Review on Academics.

The detail review on Conduction of Lecture started from 15th February 2021 was taken by Director and IQAC coordinator. It was observed that the attendance of students was very less due to rise in covid 19. So it was decided that online lectures to be conduct if necessary. It was also decided to follow guide lines by prescribed university.

VIII. Formation of Academic Committee.

The Academic Committee was constituted with effect from 1st January 2021 for the efficient functioning of academics. The main objective of academic committee is to oversee the academic affairs of the college and make recommendations to the Director about academic programs and strategic priorities.



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IX. Review of Responsibility allocation and defining functions and responsibilities of various committees.

Review was taken of following committees in view of upcoming semester commencement: - Women Grievance, Governing Council, Entrepreneur Cell, Alumni Committee, College Development Committee, Student Grievance,

X. Review on Budget.

The budget was proposed for Academic year 2021-22 by Accountant Mr.R.B.Dharraov.

XI. Review on NBA work.

The review on NBA work was taken by Director and IQAC coordinator. It was decided to gear up to NBA work.

XII. Detail discussion on Strategic Plan.

The Strategic Plan was discussed in details and director insisted to implement each and every element mention in plan.

XIII. Substitution of IQAC Student Member.

IQAC student member Miss. Manasi Suresh Jagtap have been substituted with new student member Miss. Snehal Parashram Kushare as previous student member passout.

XIV. Review on Infrastructure Innovation.

The review was taken on innovation of Infrastructure like waterproofing, Colouring etc.

XV. Vote of thanks by IQAC Coordinator.

Any other item with the permission of the Chair:

As there were no further points of discussion the meeting was concluded with a vote of thanks by the IQAC Coordinator.

Dr. A. T. More

IQAC Coordinator



Dr. Y. M. Gosavi

Director, MCMRC